

GOOGLE PAY INSTRUCTIONS

*Detailed instructions on how to
setup and use Google Pay*

OVERVIEW & PURPOSE

Google Pay is an efficient and free service that will allow us to better track tuition payments, reimburse volunteers, and pay instructor wages with ease. It's simple to set-up and easy to use!

SETTING UP YOUR ACCOUNT

1. Login to your gmail account (or create an account)
2. Follow this link: <https://pay.google.com/payments/u/0/home#>
3. Click “add a payment method”
4. After you add your card you'll be redirected to your Google Pay Account

PAYING TUITION

1. Login to your gmail account
2. Follow this link: <https://pay.google.com/payments/u/0/home#>
3. On left there will be a dropdown menu select “send or request money”
4. Make sure you are on the “send money” tab
5. Enter the amount
 - a. 60 per month for beginners
 - b. 70 per month for intermediates and teen
6. Enter barvinokseattle@gmail.com in the first line
7. **In the memo section enter the student's full name & month such as:**
 - a. John Smith October
 - b. If you're paying for two students: John & Jim Smith October

GET HELP

If you have any issues using Google Pay please contact our volunteer tuition collector for help.